



**Central Okanagan  
Public Schools**

Together We Learn

## DISTRICT HEALTH AND SAFETY MANGER – PREVENTION

It is acknowledged that Central Okanagan Public Schools operates within the unceded, Traditional Territory of the Okanagan silyx peoples. The School District enrolls over 25,000 students (including approximately 3200 students who self-identify as having First Nations, Metis, and/or Inuit ancestry from Canada). Central Okanagan Public Schools is located in the Central Okanagan encompassing the communities of Peachland, West Kelowna, Kelowna, and Lake Country. There are a total of 51 school sites with 33 Elementary Schools, 8 Middle schools, 5 Secondary Schools, 3 Learning Centres, an Alternate Education School, and an Online Learning School (K-12). Central Okanagan Public Schools has an excellent reputation for providing outstanding, student-centered programs in a diverse and inclusive environment as well as offering a wide range of educational opportunities for students and staff. We believe equity empowers each learner to thrive, holistically.

### **CANDIDATE PROFILE:**

Applications are invited from dedicated and enthusiastic professionals who will take a leadership role in the provision of health and safety programs and service to Central Okanagan Public School staff and students, as well as other school districts in the province. This position reports to the Director of Labour Relations. This is an exempt position with a competitive salary range of \$96,786 to \$120,983 plus benefits package, including participation in a defined benefit pension plan.

### **Major responsibilities will include:**

- Lead the District's Health and Safety Program to assist all schools and work locations in complying with current health and safety legislation and regulations.
- Act as a resource to Principals and Departments in emergency preparedness. Liaise with local and provincial authorities in developing and testing emergency procedures.
- Participate in District Health and Safety Advisory Committees and wellness initiatives.
- Identify and coordinate employee safety training.
- In collaboration with the Health and Safety Manager – WorkSafe Injury Management, will provide leadership in a Health and Safety department of nine staff.
- Manage the following:
  - COR Safety Audit & Site Inspections
  - Communicable Disease Program
  - Online safety training library (Safe23)
  - Site Joint Occupational H&S Committee (JOHSC) program
  - Violence reporting/investigation (VTIH) process
  - Ergonomics and Equipment Accommodation Program

### **The successful candidate must have:**

- Formal post-secondary education/training in Health and Safety Management.
- Minimum of ten years of experience as a health and safety professional, preferably in a school district setting and/or in a large multi-union environment.
- CSRP designation preferred.

Please apply through Make a Future at <https://buff.ly/3XNy5Yk>. Include a letter of application, complete with a comprehensive resume, copies of supporting documentation, and references. This position will remain open until a successful candidate is identified; however, full consideration will be given to applications received **no later than 8:00 a.m., October 11, 2024**.



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Bob McEwen  
Executive Director of Human Resources  
Central Okanagan Public Schools