



THE COALITION  
FOR HEALTHY SCHOOL FOOD



## Public Health Association of British Columbia

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[www.phabc.org](http://www.phabc.org)

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### The Public Health Association of BC is Now Hiring!

**Position title:** Provincial Organizer, BC Chapter of the Coalition for Healthy School Food

**Location:** Anywhere in BC (Remote), stable internet access required

**Employment Type:** Contract part time

**Contract amount:** \$26,000 including GST

**Hourly rate:** \$30-40/hour commensurate with experience

**Contract term:** 9 months with possibility of extension

**Application closing date:** March 1, 2024 at 11:59pm PT

#### Overview

The Public Health Association of BC is seeking a Provincial Organizer to lead the BC Chapter of the Coalition for Healthy School Food and advance the healthy school food movement in BC and Canada. Reporting to the Director of Food Systems and Community Engagement at PHABC, and accountable to the Coordinator at the National Coalition for Healthy School Food and provincial BC Chapter Steering Committee, this consultant will be responsible for sustaining BC Chapter engagement, outreach, advocacy and governance activities, and supporting fund development and strategic planning for 2024/25. The Provincial Organizer's specific work plan will be informed by membership priorities and responsive to the current political and social context.

This is a part time contract position, with possibility for extension and expansion of responsibilities pending future funding.

#### About the BC Chapter of the Coalition for Healthy School Food

The BC Chapter of the Coalition for Healthy School Food is a provincial chapter of the [Coalition for Healthy School Food](#), the largest school food network in Canada. The BC Chapter consists of 60 non-profit member organizations who are collectively advocating for public investment in a high quality school food program that meets the Coalition's [guiding principles](#). In addition to members, the BC Chapter has been endorsed by 30+ organizations including school districts, municipalities, unions, and others.

The BC Chapter provides a united voice and leadership for school food supporters across the province of British Columbia, to advocate and work towards the development, expansion and enrichment of school food programs that meet the diverse needs of BC's school communities. The BC Chapter brings together stakeholders from education, food and agriculture, and health sectors; our work is collaborative, flexible and adaptive, member-driven, and non-partisan. Learn more about the work and history of the BC Chapter [here](#).

## About PHABC

The BC Chapter of the Coalition for Healthy School Food is administered by the Public Health Association of BC (PHABC). PHABC is a registered charity organization (est. 1953) that promotes and protects public health by actively working to advance the development and implementation of healthy public policy, by encouraging and facilitating research that supports public health, and by cooperating regionally, nationally, and internationally with partner organizations. Its national linkages enable the PHABC to participate in dialogue and action on matters of interest across Canada.

In addition to hosting the BC Chapter, PHABC champions and supports a number of community food development activities including [Farm to School BC \(F2SBC\)](#), [Can You Dig It](#), [Resilient North Project](#), and more. Learn more about PHABC's projects and priorities [here](#).

## Key Accountabilities & Responsibilities:

The Provincial Organizer of the BC Chapter of the Coalition for Healthy School Food will be responsible for sustaining BC Chapter engagement, outreach, advocacy and governance activities, and supporting fund development and strategic planning for 2024/25. This will include:

- Ongoing outreach and engagement to maintain relationships with school community members and school food supporters across BC (e.g. school districts, administrators, parents, teachers, youth, public health officials, academic research partners, elected officials, and public servants). This may involve organizing knowledge-sharing and networking opportunities for the BC school food network, as time allows.
- Provincial and federal advocacy, with a focus on participating in provincial pre-budget consultation processes and developing an advocacy campaign for the 2024 BC election.
- Governance and coordination of the BC Chapter, with a focus on strategic planning for 2024/2025 activities and hosting monthly steering committee meetings.
- Fundraising activities to ensure sustained activity of the BC Chapter.
- General communications activities, which may involve interviews with the media.
- Representing the BC Chapter in national Coalition meetings and activities.
- Administrative tasks such as reporting and budgeting.

## Qualifications & Required Skills

- Preferred minimum 3 years experience in asset-based community development, project management, and/or network building and coordination.
- Demonstrated understanding of the intersections between health, education and agriculture including, but not limited to, knowledge of BC's school food environments and local food systems, community-based food programming, food security and Indigenous food sovereignty.
- Knowledge of the general political context in BC.
- Strong project management and organizational skills.
- Strong interpersonal, relationship building and collaboration skills.
- Strong listening, facilitation and negotiation/conflict resolution skills.
- Experience with fundraising and grant writing.
- Excellent communication skills, both oral and written (able to take complex materials and make them understandable to all audiences).
- Self-motivated and able to work from home with stable internet access.
- Familiarity and comfort using digital communication tools (i.e., emails, social media, etc.)
- The selected candidate must be willing and able to travel to different locations across BC, as needed.

#### **Assets**

- Experience leading advocacy and/or policy change initiatives with a focus on community engagement and mobilization.
- Holds existing relationships with BC school communities and/or educational or food organizations.
- Knowledge of the Coalition for Healthy School Food and its activities.
- Understanding of the local food to school approach & experience advancing aspects of it.
- Experience working in a non-profit and/or coalition environment.

#### **Compensation**

As compensation for the services provided, the contractor shall be paid \$26,000 including GST, at an hourly rate of \$30-40 commensurate with experience. This equates to roughly 16-22 hours/week. The timeline for the contract is 9 months with possibility of extension.

There is the possibility for additional relevant school food-related project management contracts to supplement this work. In addition, the Public Health Association of BC and BC Chapter Steering Committee are currently working to secure additional funding to support an increase in hours and duration of the contract.

#### **To Apply**

Submit your resume and cover letter to Samantha Gambling, current lead of the BC Chapter of the Coalition for Healthy School Food at [bcschoolfood@phabc.org](mailto:bcschoolfood@phabc.org). **Application Deadline: March 1, 2023 at 11:59pm.**



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**Short listed candidates will be asked to provide up to three references, and will be notified for interview the week of March 4, 2023. All interviews will be conducted via zoom the week of March 11, 2024.**

We thank all applicants for their interest, however only those selected for an interview will be contacted.

*PHABC is an equal opportunity organization and all qualified applicants will receive consideration for this position without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, or age.*