



SHORT-TERM CONTRACT OPPORTUNITY
Food Literacy Advisor – Farm to School BC

HOURS OF WORK:	15 hours/week (may increase to 20 hours/week)
WAGE:	\$32.00 /hr
LOCATION:	Remote within BC (work at home with defined travel requests)
START DATE:	mid March 2023
END DATE:	end of June 2023 (with likely extension and transition into a 0.5 FTE employment contract, funding dependant)

FOOD LITERACY ADVISOR, FARM TO SCHOOL BC

Are you a professional that is passionate about creating and sharing resources for educators to teach about food literacy? Farm to School BC, a program administered by the Public Health Association of BC (PHABC), is seeking a passionate, organized, and creative team member to grow with us.

Working with Farm to School BC and it's provincial network, you will have the opportunity to create brand-new resources and run workshops to support educators who want their students to grow, cook, and eat more of their own food at schools. The Food Literacy Advisor will report to the Farm to School BC Provincial Manager, and is responsible for raising the profile of the Farm to School BC program across the province and supporting the food literacy initiatives of the team. The successful applicant must have access to reliable high-speed internet and may be required to travel for work within BC.

The Food Literacy position is currently a short-term contract position, however we are actively pursuing additional funding to modify the role to permanent 0.5 FTE under employee status. Employment status within the organization includes 4% in lieu of health and dental benefits and vacation pay.

PRIMARY RESPONSIBILITIES

Resource and Curriculum Creation

- Coordinate & facilitate School Garden Mentorship Program workshops & discussion groups.
- Host webinars to launch any new resources.
- Create new lesson plans that align with the BC Curriculum and promote food literacy activities.
- Work with F2SBC's Prov Manager & staff to develop new resources to address emerging needs.
- Attend conferences to promote F2SBC, host provincial/regional Pro-D days to share resources
- Develop outline for long-term food literacy work within the organization.
- Assist with website updates (WordPress).
- Other activities as assigned.

General Program Support

- Assist in the annual grant cycle process.
- Support Farm to School BC staff in organizing and hosting educational events.
- Identify opportunities and develop tools and resources to support Farm to School BC staff within their regions working with educators.
- Support food literacy resource sharing for new staff.
- Develop or improve resource-creation processes as identified.
- Support community events and stakeholder engagement.

QUALIFICATIONS

Required

- A minimum of 3 years experience in education, curriculum development, youth engagement, farming/gardening, or similar.
- Flexible, enthusiastic, and collaborative work ethic.
- Self-starter with the ability to work independently.
- Demonstrated ability to think strategically about internal and external resource creation.
- Excellent written and spoken communication, leadership, and interpersonal skills.
- Demonstrated skills in building relationships with provincial organizations.
- Strong project management skills with the ability to execute multiple projects and deadlines.
- Understanding of equity practices and tools that enhance resource creation.
- Experience working with Microsoft Office Suite, Zoom, Canva, WordPress and Social Media (Facebook, Twitter, Instagram, LinkedIn)

Desired

- Background in education and/or BC Teaching Certification
- Experience in hosting workshops/webinars
- Experience with resource, lesson plan and/or toolkit creation
- Experience or interest in farming/gardening, sustainable food systems, cooking, and/or food security.
- Experience working in a non-profit environment.
- Experience working in a remote office environment.

ABOUT THE PUBLIC HEALTH ASSOCIATION OF BC

The Public Health Association of BC is a voluntary, non-profit, non-government, member-driven organization that provides leadership to promote health, well-being, and social equity in British Columbia. Founded in 1953, the Public Health Association of BC now has close to 500 members and a Board of Directors composed of public health leaders from academic, health and nonprofit institutions.

ABOUT FARM TO SCHOOL BC

Farm to School BC is a provincial education program administered by PHABC and supported by the Province of BC that brings healthy, local and sustainable food into schools across British Columbia and provides students with hands-on learning opportunities. Working with communities and partners, Farm to School BC seeks to empower and support schools in building comprehensive programs that support vibrant, sustainable, regional food systems, develop student food literacy, and enhance school and community connectedness. Over the past 14 years, Farm to School BC has funded over 300 programs in K-12 schools across British Columbia. Currently, Farm to School BC directly supports 22 school districts across the province in eight Regional Hubs, each coordinated by a local Community Animator, advised by an Advisory Committee, and supported by a network of stakeholders.

TO APPLY

Please submit a resume and cover letter to **Marcus Lobb, Provincial Manager**, marcus.lobb@farmtoschoolbc.ca with the email subject line titled **Farm to School BC Food Literacy Advisor**. We also strongly encourage submitting a link to your portfolio with previous work with your application.

Application Deadline: February 22nd, 2023

Interview Dates: February 27th – March 1st, 2023

Position Start Date: March 6th – 10th 2023

We thank all applicants for their interest, however only those selected for an interview will be contacted.

The Public Health Association of BC is an equal opportunity organization and all qualified applicants will receive consideration for this position without regard to race, colour, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, or age.