

PHA PUBLIC HEALTH ASSOCIATION OF BRITISH COLUMBIA

FINANCIAL STATEMENTS

SEPTEMBER 30, 2010



# BURNELL PETERSEN BURNS

PROFESSIONAL ACCOUNTANTS

ALEX BURNELL \* CA  
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## AUDITORS' REPORT

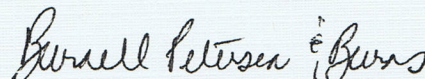
To the Members of the Board of  
PHA Public Health Association of British Columbia

We have audited the statement of financial position of PHA Public Health Association of British Columbia as at September 30, 2010, the statement of changes in net assets, the statement of operations and the statement of cash flows for the year then ended. These financial statements are the responsibility of the association's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the association as at September 30, 2010, the changes in net assets, the results of its operations and cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Victoria, B.C.  
December 1, 2010

  
Professional Accountants



PHA PUBLIC HEALTH ASSOCIATION OF BRITISH COLUMBIA  
(Incorporated under the Society Act of British Columbia)

STATEMENT OF FINANCIAL POSITION

SEPTEMBER 30, 2010

	<u>2010</u>	<u>2009</u>
<u>ASSETS</u>		
Current		
Cash and bank	\$ 466,443	\$ 204,664
Investments	53,963	208,507
Accounts receivable	53,136	41,893
Prepaid expenses	<u>-</u>	<u>5,358</u>
	<u>\$ 573,542</u>	<u>\$ 460,422</u>
<u>LIABILITIES AND NET ASSETS</u>		
Current		
Accounts payable and accrued charges	\$ 30,813	\$ 12,818
Deferred revenue (Note 3)	<u>232,069</u>	<u>136,525</u>
	<u>262,882</u>	<u>149,343</u>
Net assets		
Unrestricted net assets	307,231	307,650
Restricted net assets (Note 4)	<u>3,429</u>	<u>3,429</u>
	<u>310,660</u>	<u>311,079</u>
	<u>\$ 573,542</u>	<u>\$ 460,422</u>

Approved by the Board

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(See accompanying notes)

**BURNELL PETERSEN & BURNS**  
PROFESSIONAL ACCOUNTANTS



PHA PUBLIC HEALTH ASSOCIATION OF BRITISH COLUMBIA

STATEMENT OF CHANGES IN NET ASSETS

YEAR ENDED SEPTEMBER 30, 2010

	<u>Unrestricted</u>	<u>Restricted</u> (Note 4)	<u>2010</u> <u>Total</u>	<u>2009</u> <u>Total</u>
Balance, beginning of year	\$ 307,650	\$ 3,429	\$ 311,079	\$ 53,644
Excess (deficiency) of revenue over expenses	(419)	-	(419)	257,685
Internally imposed restrictions	<u>-</u>	<u>-</u>	<u>-</u>	<u>(250)</u>
Balance, end of year	<u>\$ 307,231</u>	<u>\$ 3,429</u>	<u>\$ 310,660</u>	<u>\$ 311,079</u>

(See accompanying notes)



PHA PUBLIC HEALTH ASSOCIATION OF BRITISH COLUMBIA

STATEMENT OF OPERATIONS

YEAR ENDED SEPTEMBER 30, 2010

	<u>2010</u>	<u>2009</u>
Revenue (Note 5)	\$ <u>519,299</u>	\$ <u>788,651</u>
Expenses		
Advertising and marketing	1,540	-
Bank charges and interest (recovery)	473	(2,100)
Annual general meeting and board meeting	5,191	9,393
Conference expenses	61,687	550
Consultants	243,294	337,756
Donations	4,200	6,500
Insurance	2,392	1,975
Office and sundry	9,030	7,399
Professional fees	13,012	8,704
Project evaluation fee	19,373	-
Program costs	30,000	76,854
Rent (Note 6)	25,666	22,735
Travel	13,368	16,962
Utilities and telephone	6,144	6,150
Website	80,159	34,363
Workshops and events	<u>4,189</u>	<u>3,725</u>
	<u>519,718</u>	<u>530,966</u>
Excess (deficiency) of revenue over expenses for the year	\$ <u>(419)</u>	\$ <u>257,685</u>

(See accompanying notes)



PHA PUBLIC HEALTH ASSOCIATION OF BRITISH COLUMBIA

STATEMENT OF CASH FLOWS

YEAR ENDED SEPTEMBER 30, 2010

	<u>2010</u>	<u>2009</u>
Operating activities		
Excess (deficiency) of revenue over expenses for the year	\$ (419)	\$ 257,685
Cash provided by (used for) changes in non-cash working capital items		
Investments	154,544	44,308
Accounts receivable	(11,243)	32,630
Prepaid expenses	5,358	(5,358)
Accounts payable and accrued charges	17,995	319
Deferred revenue (Note 3)	<u>95,544</u>	<u>(248,161)</u>
	<u>261,779</u>	<u>81,423</u>
Financing activities		
Unrestricted net assets	<u>-</u>	<u>(250)</u>
Increase in cash	261,779	81,173
Cash and bank, beginning of year	<u>204,664</u>	<u>123,491</u>
Cash and bank, end of year	<u>\$ 466,443</u>	<u>\$ 204,664</u>

(See accompanying notes)



# PHA PUBLIC HEALTH ASSOCIATION OF BRITISH COLUMBIA

## NOTES TO THE FINANCIAL STATEMENTS

SEPTEMBER 30, 2010

### Note 1 - General Information

The PHA Public Health Association of British Columbia (PHABC) is a voluntary, non-profit, non-government organization, whose mission is to preserve and promote the public's health through disease and injury prevention, health protection and healthy public policy. PHABC is actively engaged in advocating the development and implementation of healthy public policy, facilitating the sharing of health and related information, encouraging research into the broad issues that affect the public's health, and working cooperatively with regional, national, and international organizations.

### Note 2 - Accounting Policies

#### Revenue Recognition

The association follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

#### Capital Assets

It is the association's policy to only capitalize equipment purchases over \$5,000. During the current year, equipment in the amount of \$2,469 (2009 - \$1,325) was expensed.

#### Investments

Investments consist of guaranteed investment certificates which are recorded at cost plus accrued interest receivable.

#### Financial Instruments

The association's financial instruments consist of cash, accounts receivable, temporary investments, deferred revenue and accounts payable. Unless otherwise noted, it is management's opinion that the company is not exposed to significant interest, currency or credit risks arising from these financial instruments.

#### Use of Estimates

The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future.



PHA PUBLIC HEALTH ASSOCIATION OF BRITISH COLUMBIA

NOTES TO THE FINANCIAL STATEMENTS

SEPTEMBER 30, 2010

Note 3 - Deferred Revenue

Deferred revenue consists of the following grant revenue and conference fees:

	<u>2010</u>	<u>2009</u>
British Columbia Ministry of Health	\$ 215,000	\$ -
Vancouver Island Health Authority	-	10,000
BC Healthy Living Alliance	-	99,179
Conference fees	-	2,822
Fraser Health Authority	-	10,000
Vancouver Coastal Health	-	9,524
Provincial Health Services Authority	-	5,000
Bernard Van Leer Foundation	<u>17,069</u>	<u>-</u>
	<u>\$ 232,069</u>	<u>\$ 136,525</u>

Note 4 - Net Assets Internally Restricted

Net assets internally restricted consists of the Phyllis M. Baird Memorial Award Public Health Nursing. The funds are restricted such that a yearly award of \$250 can be given to reward a public health nurse who demonstrates excellence in practice. The fund was established in 1984 with an original donation of \$2,500. The award is not given out each year and the intention is that the fund will never be less than \$2,500.

Note 5 - Revenue

Included in revenue is government funding from the following sources:

	<u>2010</u>	<u>2009</u>
Public Health Agency of Canada	\$ 175,900	\$ 155,375
British Columbia Ministry of Health	50,000	63,770
Provincial Health Services Authority	16,307	52,447
Vancouver Island Health Authority	15,000	139,047
BC Healthy Living Alliance	22,000	118,785
National Collaborating Centres for Public Health	9,000	-
Canadian Public Health Association	<u>6,500</u>	<u>-</u>
	<u>\$ 294,707</u>	<u>\$ 529,424</u>

In some instances, the association may use up to twelve percent (12%) of the funds received to cover the stewardship and financial management of a project as was the case in the funding received from the BC Healthy Living Alliance.



PHA PUBLIC HEALTH ASSOCIATION OF BRITISH COLUMBIA

NOTES TO THE FINANCIAL STATEMENTS

SEPTEMBER 30, 2010

Note 6 - Lease Commitments

The association has a lease for its office premises that expires June 2011. The minimum lease payments are \$20,135 for the period ended June 30, 2011. There is an option for a one year renewal of the lease.

Note 7 - Comparative Figures

Certain comparative figures have been restated to conform with the financial statement presentation adopted in the current year.





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[www.phabc.org](http://www.phabc.org)

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These financial statements were approved by the Board on December 14, 2010, and were presented to the membership at the Annual General Meeting held on the same date.

Shannon Turner  
Past President

Marjorie MacDonald  
Vice President