



Request for Proposals / Applications

Seeking LGBTIQ2S+ Researcher/Consultant to
Coordinate HEC Community Consultation process + Report Writing

Part-time Temporary (contract) position
Starting June 1st - October 26, 2019

Context

The Health Equity Collaborative (HEC) is seeking an LGBTIQ2S+ Community Consultant/ Researcher [The Researcher] to work with our Community Consultation Working Group [WG]. The Researcher will take a lead on coordinating a series of community-led consultations and write a summary report of findings. This work will directly feed into a larger report on the health status, and experiences of health equity amongst LGBTIQ2S+ individuals living on the ceded and unceded indigenous territories in BC.

The purpose of this project is to better understand the barriers experienced by individuals and communities relating to healthcare access, inclusion, and quality of interaction with health service (including mental health and substance use services). A further goal is to outline recommendations and needs for improved understanding of community needs and experiences and how they might inform improvement to both policy and practice in BC. This work will be incorporated into a report to the BC Ministry of Health being authored by HEC.

HEC is strongly committed to centering QTBIPOC perspectives, and to paying careful attention to equitable health access on the basis of ability, geography, and other intersecting social positions.

Job summary

The Researcher will compile and interpret existing community consultation data (to avoid re-consulting with over-consulted populations) and take the lead in interpretation, which may include interviews with the parties who conducted those consultations.

The consultant will also take the lead on engaging specific populations (identified by the WG) in conducting unique community-led consultations within their own communities, for HEC-funded consultations. These consultations are designed to fill gaps in knowledge and engage with unseen/unheard communities to ensure their input in the report.

Several consultations will occur in Vancouver, and depending on budget there may be a requirement to travel to attend a few of the in-person consultations in other regions.

The work hours and tasks will vary per month, for a period of about 5 months (June 1st until mid October 2019). Most of the work will be concentrated in June-Aug, allowing for other work or school in Sept-Oct. Please see the last page for a rough timeline and required dates. A more detailed work plan with weekly hours estimates at various stages of the project will be mutually agreed to with the successful applicant.

The Researcher will report to the HEC Project Coordinator and work closely with the Lit Review Working Group as well as other members of the HEC Collaborative.

Desirable qualifications

- Demonstrated commitment to self-reflection & anti-oppressive practices
- Experience or ability in facilitation, and consultation, as well as for engaging respectfully with diverse community members from marginalized populations that may be different from the consultants own communities.
- Ability to theme, compile and interpret information (consultations) which may be in a wide array of formats (i.e. arts-based, surveys, flipchart notes etc...)
- Lived experience and/or experience working with LGBTQI2S+ communities
- Lived experience and/or experience working with QTBIPOC communities
- Two-spirit Indigenous people are strongly encouraged to apply
- Computer experience required, including a good working knowledge of Microsoft Office word processing and spreadsheet software, and Google Docs
- Ability to work effectively independently and in a team, balancing autonomy / accountability In this role, you will exercise a considerable amount of responsibility and initiative in conducting the work and adapting methods in the moment, while remaining in communication and under guidance of the working group and HEC Coordinator
- Ability to communicate effectively verbally and in writing, including demonstrated ability to compose and write reports, letters, and other materials clearly and concisely
- Ability to maintain accuracy with a strong attention to detail
- Ability to exercise tact and discretion in dealing with external agencies

Compensation: \$15,000 flat rate (all-inclusive, T4A will be issued where applicable)

For more information or to apply, please send a cover letter/proposal and resume to:
HEC Coordinator - Sabrina Bonfonti:
health.eqt2.collab@gmail.com

Please make the subject line "Application-CommunityWG_LASTNAME_FIRSTNAME"

Deadline to apply:
1pm Friday May 17th

Details

Rough Timeline:

- June - Onboarding, Detailed work plan created with WG, compile and interpret existing community consultations + assist in the administration of approx 30 micro-grants across BC (approx 20-25 hours/week)
- July - assist in the ongoing administration of micro-grants across BC (approx 20-25 hours/week)
- Aug - Analyze all consultation data sources, create summary report of data with themes and recommendations
- Sept - Prepare presentations and lead group analysis session with HEC Community Consultation WG in writing (by Sept 4th) & orally (on 12th @ WG and 24th @ Collaborative)
- Oct - Complete a final summary report of data, incorporating group analysis, and with enough time for 1 round of editing before completion by Oct 26th

Required Meetings (2 per month avg):

- June 10, 5-8pm - HEC Milestone Event - Pre-Launch Countdown, Ceremony & Celebration (Researcher meets the Collaborative)
- June 13, 3-4:30pm - Community Consultations WG meeting
- June 22, 2:30-4:30pm - HEC Collaborative Meeting (Researcher gives 5min update)
- July 11, 3-4:30pm - Community Consultations WG meeting
- July 27, 2:30-4:30pm - HEC Collaborative Meeting (Researcher gives 5min update)
- Aug 15, 3-4:30pm - Community Consultations WG meeting
- Aug 24, 2:30-4:30pm - HEC Collaborative Meeting (Researcher gives 5min update)
- Sept 12, 3-4:30pm - Community Consultations WG meeting (Researcher presents findings orally for approx. 30mins)
- Sept 24, Noon to 5pm - Sense-Making Dialogue (Researcher presents findings orally for approx. 30mins)
- Oct 10, 3-4:30pm - Community Consultations WG meeting (Final meeting - debriefing with WG)
- Oct 26, 2:30-4:30pm - HEC Collaborative Meeting (Final meeting - debriefing with Collaborative)
- Plus ongoing check-in with Coordinator